RETAIL

Curbside pick-up and delivery: April 27; open with restrictions: May 1



Curbside pick-up and delivery: April 27

WORKSITES

- Continue or begin operating with curbside pick-up/delivery only (e.g., bank tellers operate drive-thru service only)
- Elevate and increase frequency of cleaning practices, including sanitization of high touch areas (Additional Guidance)
- Restrict return policy to only items that can be properly sanitized prior to re-selling
- Conduct daily temperature checks and monitor symptoms in employees, logging all results. Refer symptomatic employees to the CDPHE Symptom Tracker (Additional Guidance)
- Contactless signatures for deliveries
- Post signage for employees and customers on good hygiene and other sanitation practices
- Provide a staging area outside for hands-free pick-up

Open with restrictions: May 1

- Open at 50% capacity and/or at a capacity that enables the retailer to:
 - maintain 6-foot distancing between customers and employees,
- o effectively symptom monitor employees,
- provide face coverings or masks and gloves to employees, and
- ensure ability to adequately clean and sanitize both back-room and retail spaces - if unable to meet this requirements, continue operating with curbside pick-up / delivery only
- If possible install protective Plexiglass screens at checkout counters
- Provide dedicated in-store visit hours for people at higher risk of severe illness from COVID-19, as possible

Curbside pick-up and delivery: April 27

EMPLOYEES

- Provide guidance and encouragement on maintaining 6-foot distancing between employees
- Wear gloves and face coverings or masks during customer interactions and whenever possible during other work activities (Additional Guidance)
- Encourage virtual payments and minimize exchanges of debit/credit and identification cards except as required by law
- Encourage frequent breaks to wash hands
- Require employees to stay home when showing any symptoms or signs of sickness
- Provide PPE for employees who are managing deliveries, returns, etc.

Open with restrictions: May 1

- Provide guidance and encouragement on maintaining 6-foot distancing between employees
- Wear gloves and face coverings or masks during all customer interactions and whenever possible during other work activities
- Continue to encourage virtual payments and minimize exchanges of debit/credit and identification cards except as required by law
- Encourage frequent breaks to wash hands
- Require employees to stay home when showing any symptoms or signs of sickness

This section includes:

- Appliance stores
- Customer-facing financial institutions
- Thrift shops
- Apothecaries
- Vape and cigar shops (for retail only, not on-site consumption)

Curbside pick-up and delivery: April 27

 Implement 6-foot distancing measures (i.e., marked space in check-out lines)

Open with restrictions: May 1

TO PROTECT CUSTOMERS

- Implement 6-foot distancing measures (i.e., marked space in check-out lines) and use signage to encourage distancing while in the store
- Create signage encouraging people at higher risk of severe illness from COVID-19 to refrain from shopping outside of dedicated hours set aside for those who are at higher risk of severe illness from COVID-19
- Create signage to encourage the use of face coverings or masks and gloves
- Make supplies available for customers to participate in sanitizing surfaces and touched objects

Additional resources and guidelines:

- Guidelines for Grocery Stores
- Guidelines for Non-healthcare Industries
- Guidance for Symptom Screening
- CDC Recommendations for Businesses and Employers
- CDPHE Cleaning Guide for COVID-19

- Post signs at entrances notifying customers to STOP if they are sick and ask them not to enter store
- Restrict return policy to only items that can be properly sanitized prior to re-selling
- Conduct daily temperature checks and monitor symptoms in employees, logging all results. Refer symptomatic employees to the CDPHE Symptom Tracker (Additional Guidance)
- Increase the availability of hand sanitizer, wipes and cleaning of frequently touched surfaces (including baskets/carts) for both employees and customers
- Disallow sampling and customers access to bulk-bin options
- Apply floor decals in cashier and queuing areas to establish safe waiting distance
- Close public seating areas
- Establish one-way traffic flow through aisles
- Continue contactless signatures for deliveries
- Post signage for employees and customers on good hygiene and other sanitation practices

- Craft stores
- Sporting goods retailers
- Boutiques
- Motor vehicle dealerships
- Liquor stores
- Marijuana dispensaries
- Large retail, department, discount, or outlets stores, provided that the entrance/exit opens to the outdoors and not an indoor common hallway

This section does not include:

Indoor malls